



McClelland Lake Lodge

McClelland.frontdesk@civeo.com

www.civeo.com

(587) 960-1100

BUS INFO

BUS SCHEDULES are posted on the bulletin board in the shift entrance



DAY Shift - 7:00AM
NIGHT Shift - 6:00PM

Please remember to check-out.



KEY CARD SYSTEM

Swipe your card over the black box located to the right of the entrance door, to gain access to the wing. To unlock your room, swipe your card over one of the 5 black boxes along the wall of the corridor of your floor, push your door to gain access to your room.



SELF CHECK-IN/SELF CHECK-OUT

Why wait in line if you can check-in or check-out yourself?

Register for Self Check-in/Check-out, and you'll be able to check-in and check-out in as little as 40 seconds using one of the Kiosks.

See Front Desk for more details.



NO OUTDOOR FOOTWEAR

The interior of the lodge is boots off. Kindly remove all **work** boots or **outdoor** footwear upon entering the building. Plastic bags are available at the main and shift entrance of the lodge to place your footwear and carry to your room or there is limited space in the boot room located in the shift entrance.



EMERGENCY PROCEDURES / PHONES

- In the event of an emergency, ***Emergency evacuation procedures are posted at the entrance of each wing*** or you can call **911 by dialing 8 + 911**
 - To call **another room** – Dial **6 + wing + room number**;
 - To make an **outside call** – Dial **8 + number**.
 - **Front Desk** can be reached 24/7 by dialing **"0"**



DINING ROOM

McClelland lake lodge is home to our exciting and industry leading A La Carte dining experience. Our {edi} system will allow you to choose from a variety of freshly made meals prepared your way.

DINING ROOM HOURS

Morning: 3:30AM – 9:00AM

Evening: 3:30PM – 9:30pm (Mon - Fri)

3:30pm – 9:00pm (Sat - Sun)

***Subject to change without notice.**

LUNCH ROOM HOURS

Morning: 4:00am – 8:30am

Evening: 3:00pm – 9:00pm

***Lunch Room can only be accessed
ONCE daily.**

YOUR GUIDE EATING WITH {edi}

You can order freshly made meals, prepared to your taste. Just follow these easy steps:

- 1 Use the Edi terminal to input your order.
- 2 Collect your receipt and hit the salad buffet.
- 3 Wait for your order number to appear on the monitors located throughout the dining hall.
- 4 Pick up your order and enjoy your freshly prepared meal!



MUG-UP ROOM

Our Lounge has a mug-up area where **Coffee, Juice, Pastries and Sandwiches are available 24 hours a day.**



INTERNET ACCESS

Stay connected with your family, friends and business. Each guest room is equipped with a wired and WIFI network connection; Ethernet cables and routers are available for sale. To access the WIFI connection, simply select **CIVEO GUEST**.
No password required.

MADE-TO-ORDER SANDWICH



You can customize your sandwich. Just fill-out the Made-To-Order sandwich forms and drop it at the drop boxes.

ONE-PER-PERSON ONLY PER DAY

**DAY Shift: Place in the drop box
outside of your Wing before
9:00 PM.**

**NIGHT Shift: Drop at the Front
Desk by 7:45 AM.**



HOUSEKEEPING CLEANING FREQUENCY

The below grid identifies when you can expect housekeeping services based on your arrival day. In the event of high volume days, we may schedule your cleaning one day prior or after the scheduled day.

Arrival Day	Regular Cleaning	Sheet Change	Regular Cleaning	Check-Out
Monday	Thursday	Sunday	Thursday	Monday
Tuesday	Friday	Monday	Friday	Tuesday
Wednesday	Saturday	Tuesday	Saturday	Wednesday
Thursday	Sunday	Wednesday	Sunday	Thursday
Friday	Monday	Thursday	Monday	Friday
Saturday	Tuesday	Friday	Tuesday	Saturday
Sunday	Wednesday	Saturday	Wednesday	Sunday

TOWELS - Towels are available at the front desk and hoteling facility. Marked bins are placed at the floor entrances to collect dirty towels.



HOTELING

This facility provides luggage storage, showers and waiting area. On your departure day, please check out before you start your shift. Once you return from work, please make your way to the hoteling facility.

LUGGAGE STORAGE (Long Term):

Monday to Friday 4:00 AM – 12 Midnight
Saturday & Sunday 5:00 AM – 12 Midnight

Maximum Weight - 50 LBS per bag.

Maximum 1 Bag per Guest.

NO Plastic Bags. NO Loose Items. NO Tools.

Day Bag Storage : Timings same as Long Term storage

Day Bag Storage is not a change room area.



PARKING

A **Parking Pass** is required for all vehicles.

All Parking Passes must be arranged/authorized through Suncor

HAVE YOU LOST YOUR KEY?

Replacing your keycard will cost you \$10.

For replacement - Please pay in the store and proceed with the receipt to the Front desk to get a new key.

Please keep your receipt. You can get a refund if you find and return the lost key.

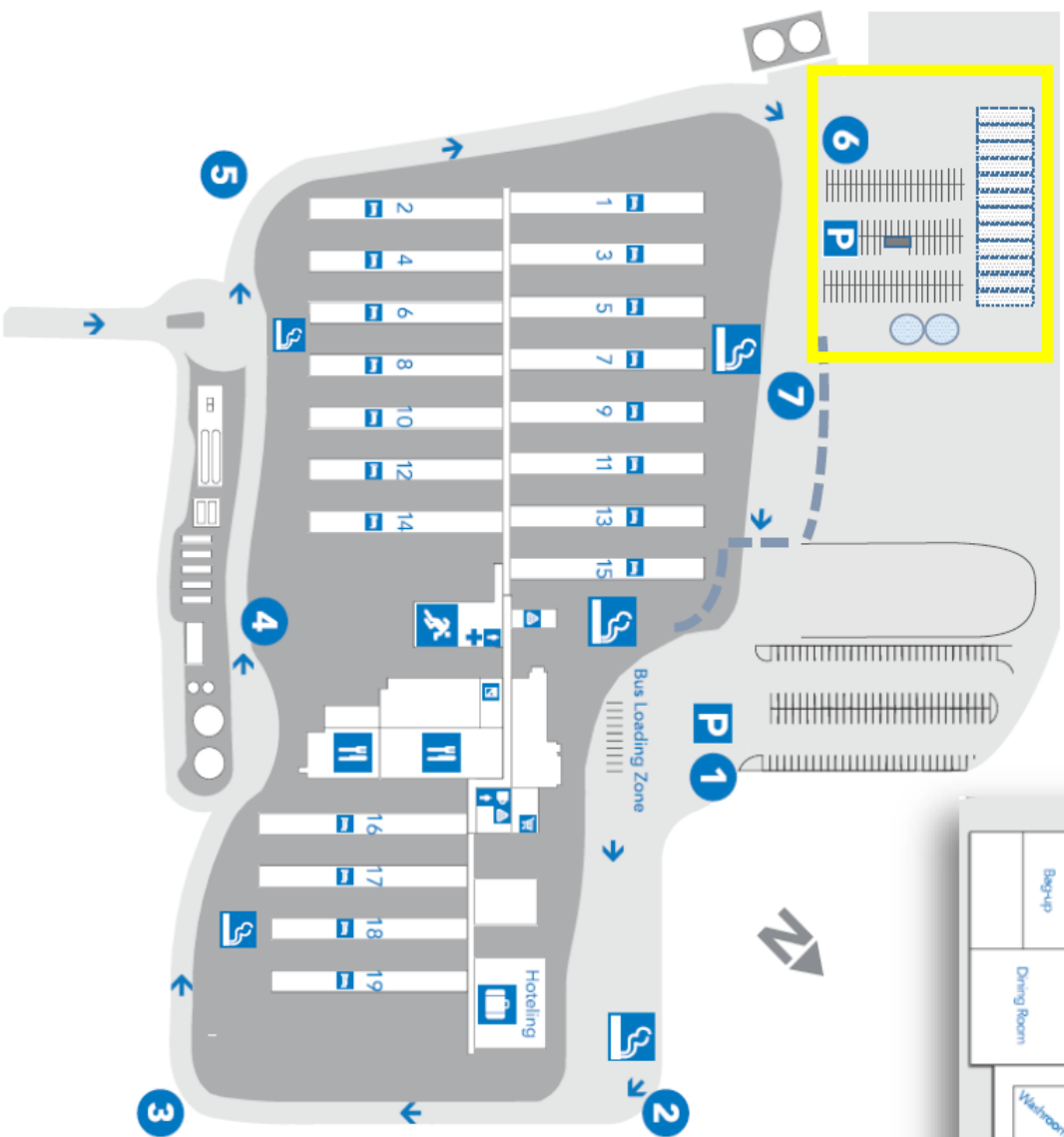


CIVEO

McClelland Lake Lodge

-  Rooms
-  Dining
-  Bag Up
-  Mug Up
-  Fitness
-  Games
-  Hoteling
-  Washrooms
-  Parking
-  Store
-  Vehicles Only
-  Muster Point
-  Smoking Area
-  First Aid

NEW DRILLING PARKING LOT



Stay Well. Work Well.