

# Travel-safe tips



- Suncor ID badges must be presented to the bus driver before boarding any Suncor-provided transportation. Refer to Condition #2 on the back of all Suncor ID badges
- **Buckle up – it’s a Suncor life saving rule**
- Do not distract the driver when bus is in motion, unless it is an emergency
- Avoid slips and falls by using three-point contact when entering or leaving bus, or when using the washroom while bus is in motion
- In case of an emergency in town or on a highway call 911; call security if emergency is on site:
  - **Oil Sands:** 780 790 7001
  - **Firebag:** 780 713 5210
  - **MacKay River:** 780 792 2499
  - **Fort Hills:** 780 742 2111
  - **SEC Calgary:** 403 296 3000
- Follow driver’s direction in an emergency
- Fire extinguishers are located on all vehicles; locations are indicated with decals
- A first aid kit is located in the front, labelled luggage compartment of all coaches and at the front of all on-site vehicles
- Note the emergency exits:
  - **Coaches:** Designated windows and emergency hatch
  - **Site service buses:** Designated windows and back exit
- Store heavy bags under the seat in front of you and, where available, lighter bags in the overhead luggage rack
- Use both hands free of objects when opening or closing windows on a site service bus
- As per Ground Transportation standards, internal coach temperature is maintained in the range of 18°C to 23°C
- Dress for the weather. Rain, hail, sleet or snow...the buses will go!



## Bus etiquette

- Verbal abuse or any abusive behaviour towards bus drivers or fellow passengers will not be tolerated. Please refer to Suncor's Harassment Policy **CO-055** on [Suncor.com](http://Suncor.com) >> **Contractors** >> **Standards of Business Conduct**
- Busses will only stop at specified stops. Stop signs are not bus stops
- Please do not take up two seats by using the seat beside you for your personal objects (briefcase, bags, tools, etc.)
- Use headphones or ear buds when listening to a music player. Remember your neighbour may not want to hear your music; keep the volume low
- If you need to make or receive that important call, try to keep your voice in hushed tones or, even better, kindly ask to call back later when you are off the bus
- If you wish to bring water or coffee, please do so in a sealed drinking container
- No eating on the bus
- Due to allergies, be considerate of others by not wearing strong scents
- Please change out of any dirty work clothes prior to boarding the bus
  - No coveralls or overalls are allowed at any time on town bussing
  - No dirty work clothing is allowed at any time
  - A passenger will be asked to leave if s/he does not comply

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