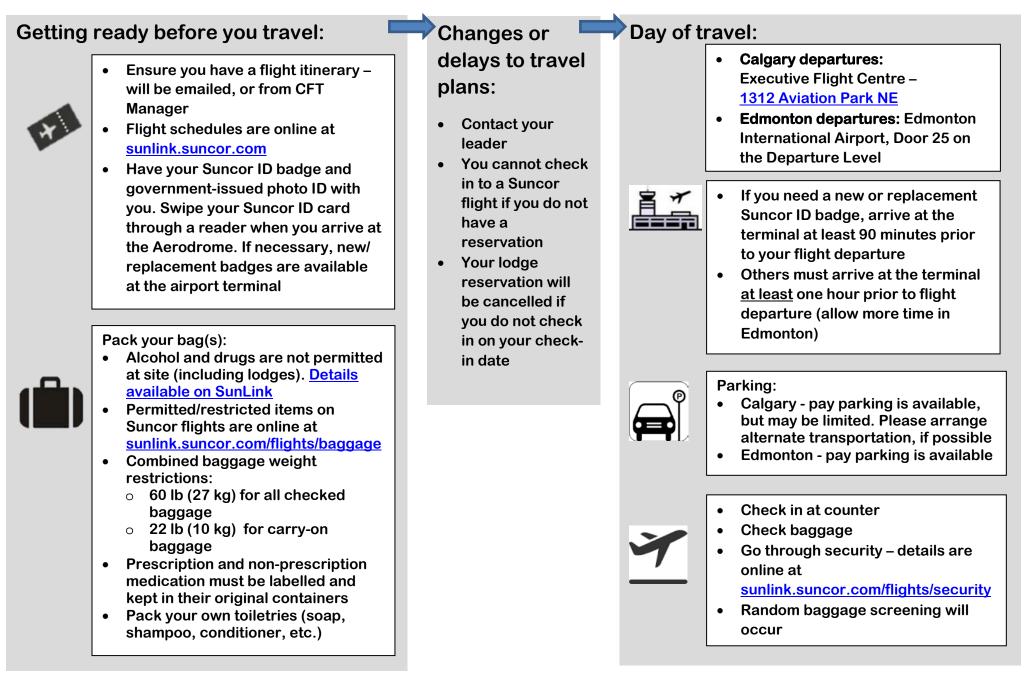


Travelling and Staying with Suncor – Base Plant

All flight, bus and lodge information is online at sunlink.suncor.com





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Arrival at the Firebag Aerodrome:

- Walk through terminal building
- Have your Suncor ID ready – you will need to swipe it through a card reader

Exit terminal building and pick up baggage (located outside)

- Board bus for your assigned lodge – greeters will be at the Aerodrome to provide assistance
- Read and sign <u>lodge</u> <u>consent form</u> (provided on bus)
- Alcohol and drugs are not permitted at site (including lodges).
 <u>Details available on</u> <u>SunLink</u>
- At lodge, check in at front desk (have ID ready)
 - If not provided on bus, complete lodge consent form handed out at front desk (read & sign)

transportation:

Bus



Bus schedule between the Aerodrome, lodge and site is posted at lodge or <u>on SunLink</u>

Lodge information:

- Cardio and
 weight rooms
- Cable TV
- Internet access/Wi-Fi
- Vending machines
- Dining room and facility to pack your lunch daily
- Lodges are nonsmoking, includes e-cigarettes

For a complete list of amenities and dining hours, please see the front desk

Day of departure from lodge:

If you are on a 4/3 shift:

- Before you leave for your shift
 - \circ $\;$ Have a flight itinerary check with leader if needed $\;$
 - Pack what you want to take home put baggage tag on your baggage (include flight number and flight time).Tags are available at the front desk
 - \circ $\,$ Leave remainder of your belongings in your room $\,$
 - \circ $\;$ Fill out "on hold" form at front desk
 - If you are off shift for more than three days, you must check out and pack up all items from your room

If you are <u>NOT</u> on a 4/3 shift:

- Before you leave for your shift
 - Have a flight itinerary check with leader if needed
 - Pack all your belongings. Anything left behind will be removed from the room
 - Put baggage tag on your baggage (include flight number and flight time). Tags are available at the front desk
 - Prior to your shift check out and return room key to the front desk. Give yourself extra time to check-out

All shift schedules:

- Pack your lunch
- Drop off your baggage at the baggage cube van in front of the lodge. Your baggage will be transported to the Aerodrome
- Board bus to your work site
- After your shift, take the bus labelled "Aerodrome"

At Aerodrome:

- Pick up baggage from designated area at the Aerodrome
- Check in for flight (ID required)
- Swipe your Suncor ID badge through the reader
- Random security screenings (includes sniffer dog)

